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BROCHURE

Brochure

"Success comes through efforts"



VIJAY JYOTI ACADEMY

EDUCATION

DEDICATION

SERVICE

An I.S.O. 9001 : 2008 Certified English Medium Higher Secondary School



310, Arjun Nagar, Radhaganj

B.N.P. Road, Dewas (M.P.)

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Introduction -

The Vijay Jyoti Academy an English school is run by The Vijay Jyoti Education & Welfare Society (India). This Institute was started in the year 2000 from nursery and upgraded to 12th standard.

Needless to quote the parent's satisfaction and appreciation with regards to discipline & quality of education rendered by this prestigious institution. The dedicated teaching staff leaves no any stone unturned to ensure that the student must understand his/her subject.

Education to the children is imparted based Indian culture, traditional values, spiritual belief and morality. The motivated teaching staff takes personal care to improve qualitative magnitude and all round development of the children in this school. Discipline must be based for the leadership quality of every student. In an age when leisure is recognized as essential for development, its good use is an indication of education. Sporting activity encourages the pursuit of Excellence but never at the cost of teamwork. Academic performance is paramount but equally important is the development of the intellect and well-honed skills of communication. We would desire that our enter through "Gyan Dwar" (thresholds of knowledge) and leave through "Shakti Dwar" with an enquiring mind, a sense of social and moral values, a sense of service and compassion for those fortunate, a respect for nature, tolerance, a sense of humor and the attributes to become good citizens of India and the world.

The founding members of this school are solemnly inspired by pious and missionary zeal. We are teemed up with patriotic gusto and committed to work towards nation building by rendering education very genuinely to the young buds of the new era and shape them for competitive race.



About the Executive Body



Mr. Dilip Sirwal
Chairman

Mr. **Dilip Sirwal** is a **Post Graduate** (in **English Literature**) from **Andhra University**. He had attained his school & college education from **Shillong (Meghalaya)**. He has completed **PG Diploma in Business Administration** from Pondichary University and **PG Diploma in Functional English** from Andhra University. He has completed one year Diploma in Computer from data-pro, Visakhapatnam.

Mr. Sirwal is a **Retired Engineer (Bachelor in Marine Engg.)** from **Indian Navy**, a dynamic officer of versatile knowledge and vast experience. He had carefully observed the prevailing education in Dewas city and found need to work genuinely for better standard. He has initiated a dedicated and untiring effort to render the best education to the common people.



Mr. Vikas Sirwal
Vice - Chairman
of the society
&
Adviser to the
Management

Mr. **Vikas Sirwal** is a **Software Engineer** in **Boston (U.S.A)**. He is **Masters of Information System** from **Northeastern University, Boston (U.S.A)**. **Mr. Vikas** spends time in researching about developing solutions for making education cost and time effective.



Mrs. Shruti Sirwal
Academic Adviser

Mrs. **Shruti Sirwal** has done **Masters in Computer Application** and also **Post Graduation Diploma in Computer Application**. Mrs **Shruti Sirwal** has worked as a **Software Analyst** in various multinational software companies. She also takes interest in creating solutions which would help school's management to streamline the communication between them, parents and students.



Miss. Gitaljali Sirwal
Academic Adviser

Miss. **Gitaljali Sirwal** is a Communication consultant and she has recently worked with multinational clients like **Deloitte, Bloomberg, India Infoline, Shemaroo Entertainment** etc. She has completed her Graduation in **Mass Communication** (Pune) and further pursued Masters from **Xavier's School of Communication, Mumbai** in **Public Relations**. She is currently working with **Adfactors PR- leading PR agency** in **India**. She is passionate about reading and learning new things.



Mr. Anand Khati
Administrator

Mr. **Anand Khati** has done **Masters in Education** with specialization in **Abnormal Psychology** and **Economics of Education** from **Gauhati University (Assam)**. He has also presented his research paper in an **International Seminar** on "**Issues and Problem in Primary Education of Karbi Anglong**". He has worked as an **Educational Mentor** for Vectors Education and also as a **Guide** and **Counselor** for in-service teacher trainee under **KKHS Open University**.

Facilities -

1. Child-friendly and child-centered education.
2. Activity-oriented learning through experience, exposure and involvement.
3. Secular, non-sectarian and co-educational.
4. Ideal student-teacher ratio.
5. Qualified, trained, talented and dedicated teachers.
6. Non-conventional and innovative of techniques of teaching.
7. Computer-aided learning from the lower classes with a computer in each classroom apart from a full-fledge computer lab.
8. Reading corners with magazines and periodicals in tune with the interest of the children.
9. Timely educational tours and interactions with different personalities.
10. A roofed playpen for Tiny Tots to prevent the inclement weather from dampening their lively spirit.
11. Modern facilities for physical training to face the battle of life with the spirit of sportsmanship.
12. CCTV surveillance in the campus for security and safety.
13. Audio-Visual teaching through projectors under interactive classroom programs.
14. Yoga-Meditation and Martial Arts training under trained instructors



Events -

1. Cultural Activities: Regional Dance, folk Dance and plays under qualified teachers.
2. Indoor games, outdoor games and sports like cricket, football, volleyball, table tennis etc.
3. Events and activities comprised of- Extempore speech, Quiz contest, Memory test, Debate etc.
4. Activities like rope climbing, net-climbing and all the adventurous activities are the part of curriculum.
5. Publish a school magazine – 'EDMAG'



Code of conduct -

The school prides itself on its high standards of discipline and code of conduct. It expects its student to adhere to the code for:

1. Personal hygiene, attendance and punctuality.
2. Behavior, good manners, language and conduct.
3. Respect for others, for the school, its property and image.
4. Adhering to school rules and regulation in all areas.

Any breach of code of conduct will result in fine or punishment. In extreme cases this could also result in suspension or restriction of the ward. The school's decision would be final and binding in all such cases.

Buses at your door steps

For the convenient of toddlers and parents the school is now providing bus facility up to the door step.

The routes are designed to cover almost all colonies to ensure shortest route and timing between the school and your door step. You are requested to inform your desired stoppage and colony's name.

Test & Exams

Exam/tests scheduled dates will be promulgated later on.

- Exams :
1. Weekly Tests
 2. Terminal Test 1st
 3. Terminal Test 2nd
 4. Semester 1st (Half yearly)
 5. Semester 2nd (Annual)



Admission Procedure -

1. Registration for admission for the new session begins in the month of January.
2. Admission is subject to the availability of seats.
3. Admission is granted strictly on merit basis found during the admission test and personal interview.
4. No admission test for nursery standard. However interaction with the child and interview with the parents/guardians is must.

Documents Required -

1. Birth certificate issued by the competent authority (original + one attested photocopy).
2. Latest colour photographs (passport size) 4 copies of child, 2 copies of parents or guardians.
3. Progress Report card original from previous school.
4. Transfer Certificates issued by the previous school.
5. Caste certificate and Income certificate of the parents.
6. SSSM ID and Family ID No.
7. Bank Account.
8. Aadhar Card.
9. Ration Card.

Minimum Age at the time of admission -

<u>Class</u>	:	<u>Completed Age</u>
Nursery	:	2 years 10 months - 3 years 2 month
L.K.G.	:	4 years 5 months
U.K.G.	:	5 years 6 months

However physical growth and stature of the child is also taken into consideration.

Written Test -

<u>Class for</u>	:	<u>L.K.G., U.K.G. & 1st</u>
Subjects	:	English, Hindi, Maths
Marks	:	10+10+10=30

<u>Class for</u>	:	<u>2nd, 3rd, 4th</u>
Subjects	:	English, Hindi, Maths
Marks	:	15+15+15=45

<u>Class for</u>	:	<u>5th & 6th</u>
Subjects	:	English, Hindi, Maths
Marks	:	20+20+20=60

<u>Class for</u>	:	<u>7th to 10th</u>
Subjects	:	English, Hindi, Math, Science
Marks	:	2+20+20+20=80

Syllabus for admission test will be issued along with the admission form. Date for the test also will be given as per schedule.

Granting admission to a student will be binding the final decision of the Selection Committee as the exclusive prerogative.

Struck off from the Roll -

A student's name can be struck-off on any day even in the mid of the session on the following ground.

- a) Disciplinary ground.
- b) Misconduct by the parents with the staff.
- c) Not showing satisfactory progress in the studies.
- d) Indulging in anti-school activities.
- e) Indulging in anti-social activities.



School Timing -

A) Class 3rd to 12th

7:45 a.m. to 1.00 p.m.

B) Nursery, L.K.G., U.K.G., 1st & 2nd

1:10 p.m. to 5:00 p.m.

C) Fee Payment Timing (only on working days).

a) 8:30 a.m. to 12:30 b) 1:30 p.m. to 2:15 p.m.

D) To meet with Teachers.

a) For morning shift: 1:30 p.m. to 2:15

b) For noon shift: 5:10 p.m. to 5:30 p.m.

E) To meet Principal/Director

a) Personally: By prior appointment.

b) By direct mobile: 989032-01037

School Uniform -

Formal Dress : Monday, Tuesday, Thursday & Friday.

Sport Dress : Wednesday & Saturday.

Winter additional : Only when officially winter declared.

Formal Dress For Boys -

1. Shirt half sleeve light blue with school mono (left chest) 3rd to 12th Std.
2. Shorts (Half Pant) dark grey (3rd to 5th Std.).
3. Trousers dark grey (6th to 10th Std.).
4. Shirt prescribed check maroon and cream colour (Nursery to 2nd Std.).
5. Shorts (Half Pant) Khaki colour (Nursery to 2nd Std.).
6. Shoes black with lace and cream colour socks.

Winter Dress for Boys -

1. Sweater- Grey colour full sleeve 'V' neck (Class 3rd and above classes).
2. Sweater- Maroon full sleeve "V" neck (Nursery to 2nd Std.).

Formal Dress For Girls -

1. Shirt half sleeve light blue with school mono (left chest)
2. Tunic shirt dark grey tricot (3rd to 7th Std.)
3. Salwar Kurti dark grey and light blue (8th to 12th Std.)
4. Frock prescribed check maroon and cream colour (1st to 2nd Std.)
5. Tunic prescribed check maroon and cream colour (1st to 2nd Std.)
6. Shorts Khaki tricot (Half Pant).
7. Shoes black with buckle.

Winter Dress for Girls -

1. Sweater Grey jacket type (class 3rd and above classes).
2. Sweater maroon jacket type (Nursery to 2nd Std.)

Sports Dress -

For 3rd and onwards classes (Boys & Girls) –

1. T – Shirt (House Wise).
2. Lower (House Wise).
3. White canvas shoes and white socks.

House Colour -

Aryabhatta	-	Blue
Tagore	-	Red
Raman	-	Green
Ramanujan	-	Yellow



School Diary -

1. Students must bring their school diaries to the class daily without fail.
2. Parents/Guardians should watch the student's daily diary for any remarks or notification made by the class teacher. Parents/Guardians are requested to inform their problem through the diary regarding their children's study,
3. If a child requires a Transfer Certificate at the end of the academic session, an application must be submitted before 30th March in order to avoid fee dispute.

Promotion –

1. Appropriate weightage is given to the Weekly Test, Terminal Test in the Final Exam (2nd Semester). The students as such must obtain maximum marks in all test/exams.
2. A student who fails to secure an aggregate of 35% in each subject for promotion to the next class. However one can also be promoted through supplementary exam in extreme cases.
3. Students having less than 80% attendance to their credits shall not be allowed to appear annual examinations without valid reason.
4. If a student fails to appear any test or examination (test and semester), it will not be possible to re-arrange the lapsed examination on a subsequent date. In case of consequence of serious emergency, with proper justification appropriate weightage in marks will be allowed in the 2nd Semester (Annual) based on weekly test or Terminal tests.



Important for Parents -

1. Parents must go through the prospectus. They must understand the rules and conditions of the school before giving admission to their children.
2. Parents must co-operate with the school staff in order to maintain congenial atmosphere for studies.
3. Students are not permitted to bring money and costly item like wristwatch, ornaments and cell phones in the class.
4. No half day leave is granted to any student. However, it may be considered in case of emergency with certain valid reason.
5. Parents should give timely feedback about their child's behavior and progress at home and in school.
6. Generally, there are no classes for the students on the last day of the month due to teacher's meeting. In case of certain situation classes are conducted on prior intimation.

